

Fixing Misunderstandings at Work B1/B2



I. Complete each sentence with the correct word from the box.

make mix-up wrong pointing meant context clarify right

1. - I might be _____, but I think I was looking at an older version of the doc.

- Ah, okay - that makes sense. I'll resend the latest one.

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2. - Just to _____: the call is Tuesday, not Monday.

- Got it - Tuesday.

3. - I think there's been a _____. It's going to Dallas, not Houston.

- Oh wow - good catch. I'll fix that.

4. - What I _____ was we're not canceling - we're moving it to next week.

- Ah, got it. So it's still happening, just next week.

5. - That's not quite _____ - the deadline is Friday, not Wednesday.

- Oh, my bad - thanks.

6. - Thanks for _____ that out - that link was outdated. Here's the updated one.

- Great, that explains it.

7. - Just to _____ sure I understand, you want this today, not tomorrow.

- Yes - today, if possible.

8. - For _____, this number is just for Q4 - it doesn't include January.

- Got it - Q4 only. Do you have the January number too?

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I.

1. wrong
2. clarify
3. mix-up
4. meant
5. right
6. pointing
7. make
8. context

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