15 Phrasal Verbs to Improve Your Business English B2

I. Complete the sentences using the words in the box.

> **sort out   bring up   push back   wrap up   roll out**

1. Our morning ran longer than we expected, so we had to _____ the meeting to 3 PM so everyone had time to prepare.

2. Can you ask IT to _____ the microphone issue? We have a webinar in 20 minutes, and no one can hear anything on the test run.

3. The company is finally ready to _____ the new travel reimbursement system, and honestly, everyone hopes it's easier than the old one.

4. I didn't want to _____ the delivery delay in front of the whole team, so I talked to the manager privately after the meeting.

5. Let's _____ this discussion soon; I think we've covered the main points, and people need time to prepare for the next call.

> **level up   figure out   carry out   look into   ramp up**

6. The lab has to _____ one more round of quality checks before the product gets final approval.

7. We've been trying to _____ why the invoices keep bouncing back, and it looks like there's a problem with the new template.

8. We need to _____ production before the holiday season hits, or or we won't be able to handle all the orders again.

9. Can someone _____ why the shared drive keeps disconnecting? People can't save their files, and it's slowing everyone down.

10. If we want fewer customer complaints, we really need to _____ our support team — maybe more training or faster response times.

> **phase out   follow up   fall behind   double down   pull off**

11. I'll _____ with the vendor after lunch to check whether the missing boxes were actually shipped this morning.

12. I have no idea how they managed to _____ that presentation with only one day to prepare — but the client loved it.

13. Last quarter went really well, so leadership wants to _____ on the strategy that worked — especially the new social media ads.

14. We plan to _____ the old software next month and start using the new system instead.

15. We're starting to _____ because the client keeps sending changes, and it slows everyone down.

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I.
1. push back
2. sort out
3. roll out
4. bring up
5. wrap up
6. **carry out**
7. **figure out**
8. **ramp up**
9. **look into**
10. **level up**
11. follow up
12. pull off
13. double down
14. phase out
15. fall behind

For more practice, check out the links below:

Business English Pricing Vocabulary (Quiz + Examples)

Essential Business English Idioms for Negotiations and Deadlines (+ Quiz)

10 Essential Business English Phrases for Managers to Lead and Motivate Teams

6 Common Business English Phrases for Problems and Delays at Work

Essential Business English Idioms You Need to Know (With Examples & Fun Quiz)

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