Phrasal Verbs for Evaluating Proposals

REAL Business English



B1–B2 | Business English Vocabulary Practice

1. Match the meanings

Match the phrasal verbs (1–3) with the definitions (a–c).

1. back up	a. to refuse an offer, request, or invitation
2. turn down	b. to make sense when you consider all the facts
3. add up	c. to support a statement or claim with facts or evidence

2. Complete the sentences

Complete the sentences with the phrasal verbs from Exercise 1. Some phrasal verbs are used more than once.

1. Do we have any customer research to _____ the claim that people will pay extra for same-day delivery?
2. We had to _____ the catering job because our kitchen couldn't prepare 400 meals by noon.
3. The venue says the price includes cleaning, but the quote lists a separate cleaning charge. Something doesn't _____.
4. "Our competitors have one" isn't enough to _____ your argument for building an app. Our customers can already book appointments through our website.
5. Even with the discount, the hotel is over our budget, so we'll have to _____ its offer.

www.realbusinessenglish.com

More practice

Practice evaluating proposals through workplace conversations, audio, and speaking tasks with Pro Vocabulary Membership.

Explore Evaluating Business Proposals

© 2026 Real Business English, LLC. All rights reserved.
Licensed for personal use and for teaching your own classes. Do not resell, redistribute, post publicly online, or share outside your classes without written permission.

REAL Business English

Answer Key

Exercise 1:
1. c
2. a
3. b

Exercise 2:
1. back up
2. turn down
3. add up
4. back up
5. turn down

www.realbusinessenglish.com

© 2026 Real Business English, LLC. All rights reserved.
Licensed for personal use and for teaching your own classes. Do not resell, redistribute, post publicly online, or share outside your classes without written permission.