

How to Talk About Risks and Concerns in Meetings

What would you say?

Your team needs to fill a role quickly, but the strongest candidate has very little experience.

THE ISSUE IS THAT

The issue is that they don't have much experience yet.

THE MAIN CONCERN IS THAT

My main concern is that they may not be ready to handle things on their own.

THE RISK IS THAT

The risk is that they could make mistakes early on.

THE DOWNSIDE IS THAT

The downside is that more work may fall on the rest of the team at first.

THE MAIN DRAWBACK IS THAT

The main drawback is that it may take a while for them to be fully up to speed.

THE TRADE-OFF IS THAT

The trade-off is that we can hire quickly, but we'll need to spend more time training them.

THE FLIP SIDE IS THAT

The flip side is that it may put extra pressure on the rest of the team.

SOMETHING ELSE TO CONSIDER IS

Something else to consider is how the extra work will affect everyone else.

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